

**Minutes**  
**Lake Dillon Fire Protection District**  
**Tuesday February 18, 2014 – Station 10**

**Call to Order:**

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM by President Jerry Peterson.

**Roll Call:**

Board Members present were Jerry Peterson, Larry Gilliland, Jim Cox, Rob Sollenberger and Lori Miller. Staff members in attendance were Chief Dave Parmley, Deputy Chief Jeff Berino, Assistant Chiefs Farrell and Skulski, Battalion Chief Kelly Wagner, LDFPD Legal Counsel Attorney Mark Richmond, Matt Scheer, Steve Lipsher and Sally Husson. Ward Jackson was also present as a member of the public.

**Changes to Agenda:**

No changes to the agenda.

**Consent Agenda:**

The following items were presented:

Minutes of the January 20 Special Meeting and the January 21 Regular Meeting

Approval of Warrants: January 16 – February 12 2014

Financial Report for All Funds - January 2014

After discussion and questions,

M/S/P Cox and Sollenberger to approve the consent agenda as presented.

Vote: All in favor, none opposed.

**Unfinished Business:**

**Update on Ambulance – Fire Service Collaboration:** Chief Parmley gave the Board an update on the Ambulance – Fire Service Collaboration, noting that a press release will be forthcoming this week describing Red, White and Blue Fire’s participation beginning in March to provide 911 call transport services in addition to SCAS. He requested direction from the Board as to LDFPD’s interest in being included in the press release. As a result of the ensuing discussion, the Board agreed that LDFPD should be included in the release to express continued interest in working collaboratively with Summit County Ambulance to effectively utilize resources as efficiently as possible.

**Cottonwood Property Closing:** Attorney Mark Richmond reviewed and updated the Board on the current status of attaining a clean title for the future Cottonwood Property closing. It was determined that, in light of the challenges and issues with attaining clean title, there are several avenues to pursue in the hopes of successfully moving forward with the property closing. The following options are:

- Meet with TOS officials to discuss and resolve the issues by pursuing a Quitclaim Deed with Indemnity.
- Pursue alternative title companies to successfully obtain issuance of title insurance for the existing title.
- Initiate a Quiet Title by Court Order to obtain clear title.

**New Business:**

**Annual Update/Report from Legal Counsel:** Attorney Mark Richmond gave the Board an update on House Bill HB14-1164 currently moving forward toward approval in the State Legislature. Board member Lori Miller requested clarification of term selection for candidates running for open Board seats in the May 2014 election. Attorney Richmond will research this item and communicate his findings to Chief Parmley and the Board.

**Appointment of Designated Election Official – Resolution 2014-05:**

M/S/P Cox and Sollenberger to approve Resolution 2014-05 as presented to appoint Linda Boucher as the Designated Election Official.

Vote: All in favor, none opposed.

**Review of Updated District Boundary Map:** Deputy Chief Berino updated the Board on inclusion applications, stating there are two from Sierra Bosque which will be reviewed at the March 18<sup>th</sup> Board meeting.

An extensive discussion then took place, as to whether or not all public lands within Summit County should be included in /excluded from the county fire districts. The major concerns raised were:

- Financial reimbursements for expenditures/cost sharing for protection of public lands, in light of potential decreased Federal funding for agencies such as the U.S. Forest Service.
- Public relations and perceptions would also need to be clearly addressed.

Attorney Mark Richmond will research legal questions regarding this topic for further discussion at a future Board meeting.

**Review of LDFPD Service Plan:** Chief Parmley received input from the Board for proposed revisions to the initial draft of the Service Plan. He anticipates having the suggested revisions incorporated into the next draft of the Service Plan available for Board review sometime next week. General discussion then occurred as to the frequency with which the Service Plan should be updated. It was agreed that the updates should take place when changes occur, to insure the current Service Plan is accurate. All agreed with Chief Parmley and Attorney Richmond that the revisions proposed did not materially change the plan to the extent that BOCC review would be necessary.

**Presentation of the 2013 LDFPD Annual Report:** Chief Parmley reviewed the 2013 LDFPD Annual Report. Input and revisions were given to Chief Parmley from the Board members.

**Staff Reports:**

Summit Fire Authority: See written report.

Wildfire Council: See written report.

Admin: The question was posed to the Board as to whether LDFPD should have a mail – in ballot election or hold a polling place election, the latter being significantly more cost effective. The Board agreed to hold a polling place election as was held in 2010. There will be three planned polling places: Station 12 at Summit Cove, Station 10 in Silverthorne and the Frisco Town Hall.

Human Resources: See written report.

Fire Prevention Division: Assistant Chief Skulski reported that there has been an increase in construction activity from 2012 to 2013. Looking ahead, it is hoped that this trend will continue.

Support Services: Assistant Chief Farrell noted that the roofing bid recommendation for St. 11 should be finalized this week. He anticipates that the project will begin in June.

Operations: See written report.

Deputy Chief: Chief Berino reported that a committee is being started to address the Standards of Cover process. He is also working with BC Hegenderfer to update the SOPs. Chief Berino also reported that the water in the Montezuma hydrants is not frozen. Montezuma would like to extend the town's water system this summer - they will likely apply for a Tier 2 Grant through the Wildfire Council to help fund the project.

Chief: Chief Parmley commended BC Kelly Wagner, Driver/Engineer Kyle Iseminger and Fleet Services Manager Randy Miller for doing a great job performing the final inspection of the new engine at the Rosenbauer Company earlier this month. It is hoped that the new engine, scheduled to arrive at the end of the month, will be put into service by the end of March.

Chief Parmley reviewed the highlights of the Dillon Reservoir Operations Planning meeting he attended on 2/12/14. Aside from focusing on the water level management of the reservoir given the snowpack and anticipated above average spring runoff, Chief Parmley noted the outflow gates project will be undertaken at the Glory Hole beginning in late summer and extending into the fall.

There will be a separate Awards Ceremony this year to be held on Saturday March 1 at the Frisco Community Center from 12 Noon to 2:00 PM. It is hoped that families and friends of the award recipients as well as Board members and senior staff will attend the event.

The Annual Banquet will be held Friday April 25 at 6:00 PM at the Silverthorne Pavilion.

### **Board Comments:**

It was suggested, and after discussion agreed, that IGAs and appropriate agreements should be reviewed by LDFPD legal counsel, Attorney Mark Richmond when material modifications are made.

### **Adjournment:**

M/S/P Cox and Sollenberger to approve adjournment of the February 18, 2014 Board meeting at 11:15AM.

Vote: All in favor, none opposed.

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Sally Husson, Acting Secretary

Approved this \_\_\_\_ day of \_\_\_\_\_ 2014.

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Jerry Peterson, President

