

Minutes
Lake Dillon Fire Protection District
Tuesday June 16, 2015 – Station 10

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM.

Roll Call:

Board Members present were Jim Cox, Rob Sollenberger, Larry Gilliland, Lori Miller and Kelly Greene. Staff members in attendance were Chief Dave Parmley, Deputy Chief Jeff Berino, Assistant Chiefs Bruce Farrell, Steve Skulski and Joe Hegenderfer, Board Secretary/Asst. Treasurer Mary Hartley, HR Manager Matt Scheer, PIO Steve Lipsher, and Battalion Chief Travis Davis.

Guests included SCAS employees James Woodworth, Jeanne Power, and Bill Clarke.

Changes to Agenda:

None.

Public Comments:

None.

Consent Agenda:

The following items were presented:

Minutes of the May 19, 2015 Regular Meeting

Minutes of the May 26, 2015 Special Meeting

Warrants: May 13, 2015 – June 12, 2015

Financial Report for All Funds – May 2015

After discussion and questions,

M/S/P Gilliland and Sollenberger to approve Consent Agenda as presented.

Vote: All in favor, none opposed.

New Business:

Badge Pinning – Promotion of Assistant Chief Hegenderfer:

Deputy Chief Jeff Berino introduced the new Assistant Chief of Operations, Joe Hegenderfer. He received his new badge and was pinned.

Approval of 2014 Audit :

A brief discussion took place regarding the 2014 final Audit report.

M/S/P Gilliland and Sollenberger to approve the 2014 Audit as presented.

Vote: All in favor, none opposed.

Resolutions 2015-10 & 2015-11 for Recognition of Service:

The resolutions were presented to the Board members for Chief Dave Parmley and his wife, Kathy Parmley. The Board recognized their exemplary service to the District.

M/S/P Gilliland and Sollenberger to approve Resolutions 2015-10 & 2015-11 recognizing Chief Dave Parmley and his wife Kathy's years of service as presented.

Vote: All in favor, none opposed.

Selection of a Realtor for the Jakes Roost Employee Housing Property:

Deputy Chief Jeff Berino summarized the three proposals received from the realtors chosen to interview. After discussion and questions the following motion was made.

M/S/P Gilliland and Sollenberger to approve the selection of Jack Wolfe & Cp. as the broker for the Jakes Roost Employee Housing Property located at 725 Straight Creek Drive, Dillon Valley, CO 80435 for the period of June 24, 2015 and continues through the earlier of the completion of sale or June 23, 2016 as presented.

Vote: All in favor, none opposed.

Unfinished Business:

Update on Ambulance - Fire Service Collaboration and Discussion on the proposed LDFPD/SCAS IGA:

Deputy Chief Berino introduced to the Board the three visitors from Summit County Ambulance Services (SCAS), Jamie Woodworth, Director, Jeanne Power, Training Division Supervisor, and Bill Clarke, C-Shift Supervisor. Jaime shared with the Board the intensive training schedule that will begin in September combined with a basic skills conference this summer. The goal is to provide training on shift to not incur additional costs to the District. There are approximately 40 EMS/FF countywide that will be trained. Jaime shared that this is a transitional time for SCAS and a time to be looking forward. SCAS is slowly building back their infrastructure and they are encouraged with the new partnerships. Jamie holds a coffee talk every Friday for his staff to discuss the transition and answer any questions.

LDFPD is pleased to see this transition moving forward. There are no Lake Dillon employee morale issues surrounding this partnership. This is a positive move to stabilize the costs of the EMS system and improve both the quality of patient care and response times.

East Dillon Water District Easement Update – Station 12:

Assistant Chief Farrell updated the Board regarding the 30 foot strip of land that belongs to the East Dillon Water District (EDWD) at Station 12. The EDWD Board approved the name update to the easement from the Snake River Fire Department to the LDFPD. They also approved including communication maintenance to the District. Their attorney, Mark Richmond, is responsible to file the easement with the County. In the future, the District is looking to have this easement transferred from EDWD permanently. This may happen after EDWD caps the well that is located on this easement next year.

Staff Reports:

Summit Fire Authority: In addition to the written report, Chief Berino reported that SFA is having their maintenance clean up week and all shifts are involved. The state is behind in certifications and Leslie, HCHC Administrator, is currently inundated with this project. SFA held the first round of interviews for the HCHC Training Chief position and narrowed it down to two candidates. Both of these candidates are from out of state. RWBFD is currently doing the reference checks. The goal is to finalize the selection in the next week.

Wildfire Council: The next meeting is this coming Thursday, June 18, 2015. The chipping program will begin on June 29, 2015. There are adequate funds to fund the tier one grants.

Finance: Nothing in addition to written report.

Human Resources: In addition to the written report, Matt Scheer shared with the Board the outcome of the firefighter applications and testing. Forty-two of the 94 applicants were asked to come back for the physical ability test (PAT). Twenty-three will be back this Thursday for interviews before the hiring panel. The top 3 - 5 candidates will be asked back for ride-alongs.

Fire Prevention Division: In addition to the written report, Assistant Chief Skulski shared that the third Smokey Sign is up and operational. The permit fees for next month will show a significant increase due to new construction.

Support Services: In addition to the written report, Assistant Chief Farrell shared that the Communication (Comm) Center wants all IT departments to work together. We are considering moving High Plains from the Comm Center. Verizon will be putting up a construction fence around the construction area of Station 12. They will also carry builders risk insurance and set up gaming cameras that are activated by movement.

Operations: In addition to the written report, Deputy Chief Berino stated we will have a firefighter team, B-shift, Skaer's crew actively participating in the Town of Frisco BBQ challenge. The Town donated \$500.00 to the team to purchase needed food supplies. We participated in the County MCI exercise at the Middle School on June 3, 2015. The scenario was an mock shooting incident and we got to test the active threat policy that was pioneered by BC Davis. Lastly, Director Sollenberger and I attended the Silverthorne Town Council meeting that included a second reading of the Maryland Creek Ranch proposed housing construction. We received more than one comment from attendees for the need of a fire station.

Chief: In addition to the written report, Chief Parmley added that the Kremmling IGA has been signed and filed. Looking forward to a great time on June 25, 2015 for the retirement party and transfer of command ceremony.

Board Comments:

None

Adjournment:

M/S/P Sollenberger and Miller to adjourn the meeting at 9:53 AM.

Vote: All in favor, none opposed.

Mary Hartley, Board Secretary

Approved this ____ day of _____ 2015

Jim Cox, President