

Minutes
Lake Dillon Fire Protection District
Tuesday March 17, 2015 – Station 10

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM.

Roll Call:

Board Members present were Jim Cox, Larry Gilliland, Lori Miller, Rob Sollenberger, and Kelly Greene. Staff members in attendance were Chief Dave Parmley, Deputy Chief Jeff Berino, Assistant Chief Steve Skulski, Battalion Chief Joe Hegenderfer, HR Manager Matt Scheer, Board Secretary/Asst. Treasurer Linda Boucher, and Mary Hartley. New employee Jeremiah Smith also attended.

Changes to Agenda:

M/S/P Greene and Miller to approve addition of the Mutual Aid Agreement with Clear Creek Fire Authority with Chief Parmley's staff report.

Vote: All in favor, none opposed.

Public Comments:

None.

Public Hearing:

M/S/P Gilliland and Sollenberger to approve the inclusion of 2092 Meadowbrook Acres – Boulder Creek property into the LDFPD.

Vote: All in favor, none opposed.

Consent Agenda:

The following items were presented:

Minutes of the February 17 Regular Meeting

Minutes of the February 26 and March 3 Special Meetings

Warrants: February 11, – March 11, 2015

Financial Report for All Funds – February 2015

Non-Corporate Resolution on Bonds and Securities 2015-04

After discussion and questions,

M/S/P Sollenberger and Miller to approve the Consent Agenda with the change of title on the Non-Corporate Resolution for Deputy Chief Berino.

Vote: All in favor, none opposed.

The Board discussed the need to change the current check signature requirements to add a dollar threshold to the amount of prepared checks to require a second signature as well as add 3 Board members as signers, Jeff Berino and keep Dave Parmley until 6/30/15.

M/S/P Gilliland and Miller to approve a check signature policy whereby all checks \$999.99 and less require one signature and all checks \$1,000.00 or greater require two signatures as well as add the Board Officers as signers.

Vote: All in favor, none opposed.

The Board discussed adding Mary Hartley to ColoTrust and CSafe in order to transfer money as needed.

M/S/P Gilliland and Sollenberger to approve adding Mary Hartley to ColoTrust and CSafe.

Vote: All in favor, none opposed.

Unfinished Business:

Update on Ambulance – Fire Service Collaboration: See Chief Parmley's written report.

Employee Housing Building Appraisal: See Chief Parmley's written report. The Board will discuss in detail in Executive Session.

New Business:

Introduction of New Employee: Battalion Chief Hegenderfer introduced Jeremiah Smith as a new fire fighter on B shift.

Annual Report 2014: Chief Parmley presented the 2014 Annual Report. The Board would like to see more pictures of the crew and apparatus in the future.

Appointment of Mary Hartley as Board Assistant Treasurer/Secretary.

M/S/P Miller and Gilliland to approve appointment of Mary Hartley as Board Assistant Treasurer/Secretary.

Vote: All in favor, none opposed.

Resolution 2015-05 Recognizing Linda Boucher's 26 Years of Service: The resolution recognizing Linda Boucher's years of service was read by Chief Parmley. The Board recognized her exemplary service to the district and thanked her for all of her hard work and dedication.

M/S/P Gilliland and Miller to approve Resolution 2015-05.

Vote: All in favor, none opposed.

Review of Conceptual Organization Structure: Deputy Chief Berino presented a conceptual organizational chart for the district upon becoming Chief on 7/1/2015. Berino will bring back changes based on comments from the Board to the next board meeting in April.

Staff Reports:

Summit Fire Authority: Chief Parmley reported that Copper Mountain Fire Chief Curmode, is leading the authority for the next 90 days. Discussion was held with CMC on the need for a Fire Academy in the county. CMC was responsive and willing to support educational needs of the three fire districts. It was decided to have all EMS training under the coordination of SCAS Training Manager Jeanne Power. This change will be fully implemented beginning May 1, 2015. Additional updates will be provided in the future.

Wildfire Council: The next meeting will be held Thursday, March 19, 2015.

Administration: Nothing in addition to written report.

Human Resources: Nothing in addition to written report.

Fire Prevention Division: In addition to his written report Chief Skulski reported that he has started to see improvement in the development of the County. He is performing more site plans and reviews.

Support Services: In addition to the report, it was shared that new iPhone 6's were distributed to the commissioned staff.

Operations: In addition to his written report, Deputy Chief Berino reported that 95% of the attendees at the Silverthorne Town Meeting were against the Maryland Creek Ranch build out. Several attendees voiced their concern of the lack of a fire station. Tom Everist, owner of the Maryland Creek Ranch, is willing to discuss future plans with the fire district. The subdivision meets fire code but the current ISO rating would be a 10W with fire hydrants provided. Berino envisions a compromise going forward. Also, the Annual Project List presented is a flexible, working document that will continually be revised and updated.

Chief: In addition to his written report, Chief Parmley reviewed the Mutual Aid Agreement with Clear Creek Fire Authority. The Board requested changing the date of the agreement to 4/1/2015.

M/S/P Miller and Gilliland to approve the Mutual Aid Agreement with Clear Creek Fire Authority with the revised start date of 4/1/2015.

Vote: All in favor, none opposed.

Board Comments:

None

Executive Session:

M/S/P Sollenberger and Miller to move into Executive Session to discuss personnel matters under CRS Section 24-6-402(2)(f) and sale of real property under CRS Section 24-6-402 (4) (a) at 10:35 AM.

Vote: All in favor, none opposed.

The Executive Session ended at 11:09 AM.

The General Session was resumed at 11:10 AM

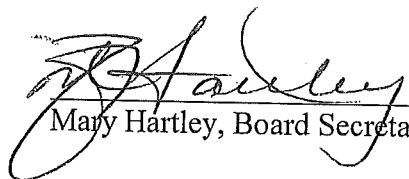
M/S/P Cox and Miller to approve their review of the appraisal and the Board's position for the potential sale of the District's Employee Housing units, and for Chief Parmley to communicate to Summit County Real Estate to list the property for sale to the public.

Vote: All in favor, none opposed.

Adjournment:

M/S/P Miller and Sollenberger to adjourn the meeting at 11:12 AM.

Vote: All in favor, none opposed.


Mary Hartley, Board Secretary

Approved this ____ day of _____ 2015

Jim Cox, President

