

Minutes
Lake Dillon Fire Protection District
Tuesday February 17, 2015 – Station 10

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:25 AM.

Roll Call:

Board Members present were Jim Cox, Larry Gilliland, Lori Miller, Rob Sollenberger, and Kelly Greene. Staff members in attendance were Chief Dave Parmley, Deputy Chief Jeff Berino, Assistant Chiefs Bruce Farrell and Steve Skulski, Battalion Chief Travis Davis, HR Manager Matt Scheer, PIO Steve Lipsher and Board Secretary/Asst. Treasurer Linda Boucher. New employees Paul Camillo and Mary Hartley also attended. Attorney Mark Richmond joined the meeting at 8:55AM.

Changes to Agenda:

None.

Introductions:

Paul Camillo was introduced as a new firefighter/medic on C shift and Mary Hartley was introduced as the new finance manager.

Public Comments:

None.

Consent Agenda:

The following items were presented:

Minutes of the January 20 Regular Meeting

Warrants: Jan 16, – Feb 11, 2015

Financial Report for All Funds – December 2014 and January 2015

After discussion and questions,

M/S/P Sollenberger and Gilliland to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

New Business:

Annual Legal Update: Mark Richmond updated the Board on new laws that effect Special Districts including records management, TIF's, and Cardiac Coverage for firefighters.. He also discussed the Verizon Lease and made recommendations for that.

Employee Housing Update: Chief Parmley reported that there is a prospective buyer for the property and asked if the Board desired an updated appraisal. He presented quotes for an appraisal of the property from Colorado Valuation Consultants and Ebert Appraisals. M/S/P Sollenberger and Miller to employee Ebert Appraisals to do the appraisal based upon the estimated cost of \$2600-\$2800..

Vote: All in favor, none opposed.

County Health Pool Representative: Each year the District must appoint the designated representative to the County Health Pool.

M/S/P Sollenberger and Miller to appoint Matt Scheer as the representative and Mary Hartley as the alternate.

Unfinished Business:

Update on Ambulance – Fire Service Collaboration: See Chief Parmley’s written report.

Revision of Cash Receipts Policy # 3003: Boucher presented the revised Cash Receipts Policy with the suggestions from last Board meeting incorporated.

M/S/P Gilliland and Sollenberger to approve Cash Receipts Policy # 3003 as presented.

Vote: All in favor, none opposed.

Staff Reports:

Summit Fire Authority: Chief Parmley reported that Doug Cupp has resigned and the Districts will be evaluating how to fill that position.

Wildfire Council: No report.

Administration: Nothing in addition to written report.

Human Resources: Nothing in addition to written report.

Fire Prevention Division: In addition to his written report Chief Skulski reported that he has met with a homeowner in the North Fork subdivision who challenged the plat note on the property requiring fire sprinkler protection based on the low water pressure. After discussion the homeowner is planning to pursue the installation of the residential sprinkler system in the residence.

Support Services: In addition to his report, Chief Farrell reported that he is working on two Capital projects, the Station Alerting and Generator, both at Station 2.

Operations: Nothing in addition to his written report.

Chief: Chief Parmley reviewed items in his written report.

Board Comments:

Directors Gilliland and Sollenberger met with the auditors last week and there may be a suggestion to change the status of the Member Assistance Fund.

Executive Session:

M/S/P Cox and Gilliland to move into Executive Session to discuss personnel matters under CRS Section 24-6-402(2)(f) at 10:55 AM.

Vote: All in favor, none opposed.

The Executive Session ended at 11:26 AM.

Adjournment: With no further business the meeting was adjourned at 11:27 AM.

Linda Boucher, Board Secretary

Approved this ____ day of _____ 2015

Jim Cox, President