

Minutes
Lake Dillon Fire Protection District
Tuesday January 20, 2015 – Station 10

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM.

Roll Call:

Board Members present were Jim Cox, Larry Gilliland, Lori Miller, and Rob Sollenberger. Kelly Greene was excused. Staff members in attendance were Chief Dave Parmley, Deputy Chief Jeff Berino, Assistant Chiefs Bruce Farrell and Steve Skulski, Battalion Chief Kelly Wagner, HR Manager Matt Scheer, PIO Steve Lipsher and Board Secretary/Asst. Treasurer Linda Boucher.

Zach Margolis of the Town of Silverthorne attended part of the meeting.

Changes to Agenda:

None.

Public Comments:

None.

Consent Agenda:

The following items were presented:

Minutes of the December 9 Regular Meeting and the January 7 Special Meeting.

Warrants: Dec 4, 2014 – Jan 15, 2015

Financial Report for All Funds – December 2014

After discussion and questions,

M/S/P Sollenberger and Miller to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

Unfinished Business:

Update on Ambulance – Fire Service Collaboration: In addition to his report, Chief Parmley added that the next meeting will be delayed until 2/5 so all fire districts could concentrate on ISO Inspections. The group is working on better deployment strategies. All trainings for fire and ambulance staff are now being coordinated so all receive the same information.

New Business:

Town of Silverthorne Update: Zach Margolis, Utility Manager, gave an update on the progress with the Public Works facility. They are doing plans for 8 bays with a two story administration building. They have some funding through the Maryland Creek development and their water and sewer fund and also may submit a grant request to DOLA. Discussion took place on the benefits of LDFPD doing Utility Infrastructure work at the same time as the Town.

Resolution 2015-03 Posting Locations: The resolution denoting the posting locations for public meetings was presented.

M/S/P Gilliland and Miller to approve Resolution 2015-03.

Vote: All in favor, none opposed.

Revision to Cash Receipt Policy #3003: Boucher presented a revision to the Cash Receipt Policy to strengthen the procedure for the handling of receipts between stations.

After some discussion and input from the Board the approval was tabled until further changes and revisions are made.

Filing Disclosure Reports: Boucher presented Disclosure Forms to the Board that need to be completed each year. All were signed and returned.

Resolution 2015-01 Adoption of the Fee Schedule: Chief Berino presented the 2015 Fee Schedule highlighting few minor changes.

M/S/P Gilliland and Sollenberger to approve the 2015 Fee Schedule with changes as discussed.

Staff Reports:

Summit Fire Authority: The next meeting of the Council will be 3/5/15. Paul Cooke has requested a meeting with all chiefs to present new software for certifications and to discuss the new air capabilities of the State.

Wildfire Council: Steve Lipsher reported that interviews are being conducted to replace Paul Cada. The hope is to get a full time Summit County person out of 1A money to oversee defensible space, the chipping program, etc. The Community Wildfire Plan is being updated. Grants will continue in 2015 as well as the chipping program. Chief Parmley noted that we will close out the 2014 address sign program and submit for reimbursement from the Wildfire Council. The program will be continued in 2015.

Administration: Nothing in addition to written report.

Human Resources: Scheer reported that an offer has been made to a candidate for the Finance Manager position. The Chief's vacancy has been posted internally with a deadline for applications of 1/30/15. Jeremiah Smith has been hired to fill the vacancy created by Mike Waesche's resignation.

Fire Prevention Division: Nothing in addition to written report.

Support Services: In addition to his report, Chief Farrell reported that negotiations with Verizon to place a cell tower in Summit Cove are continuing. He is also a member of the county committee planning the 6/3/15 emergency exercise.

Operations: In addition to his written report, Chief Berino reported that the work is almost completed for the ISO Inspection on 1/27/15. He expressed praise for the efforts of A shift at the 1/2/15 fire in Silverthorne. He is working on three grant submissions.

Chief: In addition to his report, Chief Parmley reported that the US Forest Service will be vacating Station 14 in the fall and they have expressed interest in renting a bay at Station 10. ADA modifications remain the issue. The Board had no objections to continuing to explore the option with the US Forest Service. Attorney Mark Richmond will attend the February meeting for his annual update.

Board Comments:

None.

Adjournment: M/S/P Gilliland and Miller to adjourn the meeting at 9:50 AM.

Linda Boucher, Board Secretary

Approved this ____ day of _____ 2015

Jim Cox, President