

Minutes
Lake Dillon Fire Protection District
Tuesday November 19, 2013 – Station 10

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:23 AM by President Jerry Peterson.

Roll Call:

Board Members present were Jerry Peterson, Linda St. John, Jim Cox, Larry Gilliland, and Rob Sollenberger. Staff members in attendance were Chief Dave Parmley, Assistant Chiefs Greene and Skulski, Battalion Chief Kelly Wagner, Matt Scheer, and Linda Boucher. One member of the public, Ward Jackson also attended the meeting.

Changes to Agenda:

There were no changes to the agenda.

Consent Agenda:

Approval of Minutes – October 15, 2013 Regular Meeting Minutes.

M/S/P St. John and Cox to approve the minutes as presented.

Vote: All in favor, none opposed.

Approval of Warrants – October 2013/November 2013. After responding to some questions on specific vendors:

M/S/P Sollenberger and Cox to approve the Warrants as presented.

Vote: All in favor, none opposed.

Financial Report for All Funds – October 2013.

Chief Parmley reviewed the financials.

M/S/P St. John and Cox to approve the Financial Reports as presented.

Vote: All in favor, none opposed.

Inclusion of Properties:

Eight properties in the Lower Blue area have submitted applications for inclusion into the LDFPD. All paperwork has been verified and Chief Berino has completed site visits.

Public Hearing:

The Public Hearing was opened at 9:00 AM to consider the inclusion of 8 properties.

With no public comments the hearing was closed at 9:01 AM.

M/S/P Sollenberger and Gilliland to approve the inclusions as presented.

Vote: All in favor, none opposed.

2014 Budget:

Chief Parmley presented the drafts of the 2014 General Fund, Snake River Bond Fund, the Pension Fund, and the Snake River Fleet Services budgets. After discussion and questions, the Board concurred with the budgets as presented. Final valuation numbers and Workers' Compensation renewal rates will be incorporated after which the 2014 budgets will be presented for adoption at the December 10th meeting.

Public Hearing:

The Public Hearing was opened at 9:36 AM. With no public comment the hearing was closed at 9:37AM.

Unfinished Business:

Strategic Plan:

Chief Berino presented an outline of project assignments that has been distributed to staff. The Board suggested that the Board Treasurer be added to the CAFR line and that Capital projects be listed for the next 3-5 years.

Staff Reports:

Summit Fire Authority: See written report.

Wildfire Council: Nothing to report. Next meeting 11/21/13.

Admin: Nothing in addition to written report.

Human Resources: Nothing in addition to written report.

Fire Prevention Division: Chief Skulski reported that the Angler Mountain water tank has been completed and that the road between Angler Mountain and Hamilton Creek is now permanently open. The Towns of Frisco and Silverthorne have adopted the 2012 International Fire Code and Dillon and Summit County will adopt in the next few weeks.

Support Services: In Chief Farrell's absence Chief Berino reported that the station alerting equipment has arrived and installation will begin at Station 8 in the near future.

Operations: Chief Greene reported that in anticipation of his retirement the Battalion Chiefs will produce the monthly report and one of them will attend the Board meeting.

Deputy Chief: Chief Berino reported that he has been subpoenaed for a court case stemming from some plan reviews he did for the City of Leadville several years ago. He is working with Chief Greene on the Operations Division transition at the end of the year. Chief Berino also reported on the many different entities in Colorado that are doing work to mitigate the pine beetle damage and he is hoping that these entities can consolidate their efforts.

Chief: Chief Parmley reported that due to the delays and lack of communication regarding the new engine from Rosenbauer and Max Fire, he is sending a letter requesting a 2% discount of \$10,300 and to cover travel expenses for two of the Spec committee members examine production progress. The original delivery date was 11/13/13 and has been moved to late January.

He also reported that there is meeting scheduled next week with Commissioner Gibbs and the Summit County Ambulance Service to discuss EMS/Fire collaborative opportunities.

The Fire Leadership Conference will be the week of 12/2/13 and will be a very busy time for the Chiefs Parmley and Farrell, as well as some staff who are involved or those from the District that will be attending.

New Business:

Insurance Renewal:

Chief Parmley presented the general insurance renewal for our current carrier, ESIP, and recommended in a written memorandum that the Board approve the renewal.

M/S/P Gilliland and Cox to approve the ESIP renewal as presented.

Vote: All in favor, none opposed.

Board Vacancy:

Linda St. John submitted a letter stating that she is resigning her position on the Board effective December 10, 2013. The Board has 60 days to appoint a new member. Staff was directed to place an ad in the newspaper on December 11th and accept letters of interest until January 15, 2013.

2014 Meeting Schedule:

The 2014 Meeting Schedule was presented and the February and August Pension Board Meetings were eliminated unless pressing business arises.

M/S/P Gilliland and Cox to approve the meeting schedule.

Vote: All in favor, none opposed.

Board Comments:

The Board was reminded that the December meeting will be on the 10th at 3:00 PM.

Adjournment:

M/S/P Cox and Gilliland to adjourn the meeting at 10:35 AM.

Vote: All in favor, none opposed.

_____ Approved this ____ day of _____ 2013.
Linda Boucher, Secretary

Jerry Peterson, President

