

Minutes
Lake Dillon Fire Protection District
Tuesday October 15, 2013 – Station 10

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM by President Jerry Peterson.

Roll Call:

Board Members present were Jerry Peterson, Linda St. John, Jim Cox, and Rob Sollenberger. Director Gilliland was excused. Staff members in attendance were Chief Dave Parmley, Assistant Chiefs Farrell and Skulski, Lt. John Wilkerson, Steve Lipsher and Linda Boucher. One member of the public, Ward Jackson also attended the meeting.

Changes to Agenda:

There were no changes to the agenda.

Consent Agenda:

Approval of Minutes – September 17, 2013 Regular Meeting Minutes.

M/S/P St. John and Cox to approve the minutes as presented.

Vote: All in favor, none opposed.

Approval of Warrants – September 2013/October 2013. After responding to some questions on specific vendors:

M/S/P Sollenberger and Cox to approve the Warrants as presented.

Vote: All in favor, none opposed.

Financial Report for All Funds – September 2013.

Chief Parmley reviewed the financials.

M/S/P Sollenberger and St. John to approve the Financial Reports as presented.

Vote: All in favor, none opposed.

Proposed Adoption of the 2012 International Fire Code with Local Amendments:

Chief Skulski reviewed the proposed changes and advised the Board that the Towns and County will be adopting in the next two months. All Summit County fire districts will have adopted the code within the next two weeks. The new code would become effective on January 1, 2014.

Public Hearing:

The Public Hearing was opened at 8:24 AM to consider the adoption of the proposed 2012 International Fire Code with Local Amendments. With no public comments the hearing was closed at 8:25 AM.

M/S/P St. John and Cox to approve Resolution 2013-05 adopting the 2012 International Fire Code with Local Amendments.

Vote: All in favor, none opposed.

Unfinished Business:

Strategic Plan:

Chief Parmley reviewed the changes to the Strategic Plan suggested by the External Stakeholders Group. The Board felt that pursuing Accreditation would involve a lot of time and money and should be evaluated carefully. Staff will continue to move toward that goal but not do the formal application at this time. A few corrections were noted.

M/S/P St. John and Cox to approve Resolution 2013-06 to adopt the Lake Dillon Fire Protection District Strategic Plan with suggested changes.

Vote: All in favor, none opposed.

2014 Budget:

Chief Parmley presented the Draft 2014 Budget pointing out notable changes from 2013 and responding to Board questions. The Board expressed their overall satisfaction with the General Fund Budget. The budget will be discussed again at the November 19th meeting and a Public Hearing will be held at that meeting. The budgets for all funds will be adopted on December 10, 2013.

Staff Reports:

Summit Fire Authority: Chief Roberts has gone back on line as Battalion Chief on B shift at Red White and Blue Fire. The position of High Country Training Center Program Director is being advertised and will be a civilian position. Chief Parmley reported that the Women in the Fire Service Conference attendees were extremely pleased with the staff and training provided by HCTC and the hospitality provided by LDFPD.

Wildfire Council: No meeting – nothing to report.

Admin: Nothing in addition to written report.

Human Resources: Scheer is on vacation. Nothing in addition to written report.

Fire Prevention Division: Chief Skulski reported that the Angler Mountain water tank should be on line this week and that the Xcel substation is progressing quickly.

Steve Lipsher reported that Fire Prevention Week Open House is tomorrow. It has been well publicized through the newspaper, radio and at the schools. The FPD staff and the crews have taught 40 sessions in the schools with contact with over 1200 students in the last two weeks.

Chief Parmley extended his appreciation to all who helped.

Support Services: Chief Farrell reported that Summit County Communications Center staff has been working on the Keystone repeater. He announced that the Fire Corps holiday dinner will be held on December 11 and invited Board members to attend. The station alerting system will be installed in Station 8 this year. RWB will be purchasing the dispatch module and we will reimburse for our share in 2014.

Operations: Chief Greene is on vacation. In his absence Lt. Wilkerson attended the meeting and reported that we have not received the invoice for the new engine chassis.

Deputy Chief: Chief Berino is out of town. Nothing in addition to the written report.

Chief: Chief Parmley passed around a thank you letter from the National Fallen Firefighters Fund for our contribution to the Yarnell firefighter relief. He also passed around a notice from the Town of Dillon that they will be pursuing a recreation tax.

Next month the ESIP general insurance renewal should be ready for Board approval and there will be a Public Hearing to consider additional inclusions.

Chief Parmley reported that he has met with Director Mark Burdick of the Summit County Ambulance Service regarding some concerns on upkeep and billing for the co-ownership of Station 8. A meeting will be held each summer to discuss upcoming repair projects and projected expenses in advance of budget preparation for both entities.

Chief Parmley asked the Board if they were in favor of our response to calls for assistance from neighboring districts in emergency situations such as the recent floods even though the requests may come directly from the State EOC or possibly even another fire district rather than through Grand Junction interagency dispatch which is typical for wildfire cooperative requests. The Board agreed that we should respond at the discretion of the chief officer on duty.

New Business:

Audit:

An engagement letter from Crady, Puca and Associates was presented for the 2013 audit. M/S/P Cox and Sollenberger to approve the engagement letter for 2014 in the amount of \$11,000..

Vote: All in favor, none opposed.

Health Insurance Renewal:

After extensive research by HR Manager Scheer, it was decided to renew our health insurance with County Health Pool. Two plans will be offered, one with a Health Reimbursement Account (PPO1500) and one with a Health Savings Account and High Deductible Health Plan (HDHP2000E). Employees will be encouraged to join the HDHP plan with the HSA as it will keep premiums at a sustainable level. The Board found that both choices provided were acceptable.

911 Surcharge:

Chief Parmley informed the Board that the Summit County Communications Center has applied to the PUC for a \$.45 increase to the 911 surcharge (\$1.45 to \$1.95 per month). He asked if the Board would send a letter endorsing this application.

M/S/P Cox and St. John to support the \$.45 surcharge increase as proposed and to send a letter of endorsement if requested to do so.

Board Comments:

Director St. John announced to the Board that she intends to resign her seat effective 12/10/13.

Director Cox reported that he has information available to share from the Special Districts Association Annual Conference should any Board member be interested.

Adjournment:

M/S/P Cox and Sollenberger to adjourn the meeting at 11:35 AM.

Vote: All in favor, none opposed.

Linda Boucher
Linda Boucher, Secretary

Approved this ____ day of _____ 2013.

Jerry Peterson, President