

Minutes
Lake Dillon Fire Protection District
Tuesday, September 17, 2013 – Station 2

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM by President Jerry Peterson.

Roll Call:

Board Members present were Jerry Peterson, Linda St. John, Jim Cox, and Rob Sollenberger. Larry Gilliland was excused. Others in attendance were Chief Parmley, Deputy Chief Berino, Assistant Chiefs Greene, Farrell and Skulski, Steve Lipsher, BC Hegenderfer, Ward Jackson (interested property owner), Steve Lipsher, Lt. Skaer, Engineer/Driver Kaltenbach, Paramedic Segura and Firefighter Tech Towers and Sally Husson. Mark Burdick, Director of SCAS, joined the Board meeting at 8:45AM.

Changes to Agenda:

There were no changes to the agenda.

Consent Agenda:

A. Approval of Minutes – August 20, 2013 Regular Board Meeting
Minutes.

M/S/P St. John and Sollenberger to approve the minutes as presented.

Vote: All in favor, none opposed.

B. Approval of Warrants – August 14-September 10, 2013.

After addressing questions from the Board,

M/S/P St. John and Sollenberger to approve the Warrants as presented.

Vote: All in favor, none opposed.

C. Financial Report for All Funds – August 2012.

M/S/P St. John and Cox to approve all Financial Reports as presented.

Vote: All in favor, none opposed.

Unfinished Business:

Review and Comment on Draft Strategic Plan: Deputy Chief Berino introduced the review of goals and objectives of the Draft Strategic Plan stating that the Plan represents a compilation of input from all LDFPD staff.

This is a 3-5 year Strategic plan, which will be revisited every year and revised as needed. Parmley stated that the External Shareholders Committee will meet in late September/early October to review the Draft Strategic plan as well to insure that their concerns/goals have been addressed. Board members may email any additional input for the Draft Strategic Plan between 9/17 and the 10/15 Board meeting when the final review of the Draft Strategic Plan will take place. The Board concurred with this timeline.

Staff Reports:

Wildfire Council: Board member Cox noted that the Wildfire Council has not met and all projects and funding are in place at this time.

Summit Fire Authority: Chief Parmley reported that BC Rosenberger has submitted his retirement resignation, leaving a "B" Shift BC vacancy at RW&B. Chief Roberts will transfer from his position at HCTC to fill the BC position at RW&B, although he will continue indefinitely in his role as the HazMat Chief and DERA. The newly designated position of Director of Training at HCTC will be posted shortly. This position will be non-commissioned, with the intention of creating stability at HCTC. Lynch will become the EMS coordinator at HCTC, also a non-commissioned position. Houston will oversee Fire and Special OPs training, with supplemental scheduled instruction from staff in areas of expertise. Captain Phil Graham will go back on the line at RW&B.

Administration: Nothing in addition to written report.

Human Resources: In Scheer's absence, DC Berino noted that the remaining candidates for the firefighter pool are doing ride alongs, which provide informal feedback as to how well candidates work with the crews.

Fire Prevention Division: In addition to his written report, Assistant Chief Skulski reported that he has been updating fire code amendments. Lipsher invited the Board to the Open House, in conjunction with Fire Prevention Week, which will take place at St. 11 on 10/16 from 4-7PM.

Support Services: Assistant Chief Farrell reviewed the highlights of the written report, noting that he is receiving bids for budget purposes at this time for the St. 11 roofing project.

Operations: Assistant Chief Greene reported that the Rosenbauer sales rep has had the final requested changes made to the new engine. The total cost is approximately \$539,000.00 for the apparatus. Greene anticipates delivery of the new engine in mid - November.

Deputy Chief: Deputy Chief Berino reported on significant impacts that he and Assistant Chief Farrell noted while they were at Emergency Incident Command in JeffCo with the recent front range floods.

Chief: In addition to his written report, Chief Parmley reported that Kyle Batchelder, a senior at Summit High School, has begun an internship with Lake Dillon Fire Protection District, Summit County Ambulance and Silverthorne Police Department. He will spend a total of 24 contact hours with LDFPD in each of our divisions. LDFPD's two chaplains have just completed a mental health first aid certification training. Chief Parmley noted that Board member Cox, Assistant Chief Greene and he will attend the SDA conference in Keystone from 9/18 – 9/20.

New Business:

Update/Discussion on 2012 Intl. Fire Code Proposed Amendments: Assistant Chief Skulski reviewed the tentative schedule prior to adoption (work sessions, public hearings as required) from the County and towns for the International Fire Code Proposed Amendments. The overall goal is to have the Fire Code Amendments adoption completed by the end of October 2013 with implementation effective January 1, 2014.

2014 Budget: Review of Fleet Services, Bond & Capital Fund Budgets and Chief's Review of General Fund 2013 Year-end Estimate and 2014 Revenues: Chief Parmley reviewed the General Fund 2013 year-end Budget estimate and the 2014 Budgeted Revenues, noting that they are still a work in progress at this time. The Capital Fund, Snake River Bond Fund and Fleet Services 2014 Budgets were also reviewed. Further updates will be prepared for the October

15th Board meeting. The Board generally expressed their satisfaction with the progress on the budget and the summary balances.

Board Comments:

No comments.

Adjournment:

With no further business, M/S/P Cox and St. John to adjourn the meeting at 10:22 AM.

Vote: All in favor, none opposed.

_____ Approved this ___ day of _____ 2013.
Sally Husson, Acting Secretary

Jerry Peterson, President