

**Minutes**  
**Lake Dillon Fire Protection District**  
**Tuesday August 20, 2013 – Station 10**

**Call to Order:**

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM by President Jerry Peterson.

**Roll Call:**

Board Members present were Jerry Peterson, Linda St. John, Jim Cox, Larry Gilliland and Rob Sollenberger. Staff members in attendance were Chief Dave Parmley, Deputy Chief Jeff Berino, Assistant Chiefs Greene, Farrell and Skulski, Matt Scheer, Steve Lipsher and Linda Boucher. Guests attending were Dr. Walter Briney and Howard Hallman..

**Changes to Agenda:**

There were no changes to the agenda.

**Public Hearing:**

The Public Hearing was opened at 8:24 to consider 7 applications for Inclusion into the District. They are as follows:

Tract A Clover Meadow Rand Subdivision, 34985 Hwy 9. Owned by Fred Wurster

Tract E Pioneer Creek Ranch, 331 Fish Creek Road. Owned by Catherine Snyder

Lot 3 Block 2 Sierra Bosque, 1397 Blue Ridge Road. Owned by Michael G. and Susan L. Bartosch

TR 74-78 Sec 4 Qtr 4, 3320 Johnson Road, Blue River Highlands. Owned by Stephen and Charlene Barron

Lot F Pioneer Creek Ranch, 1191 Pioneer Creek Road. Owned by Walter and Mary Jane Briney

Lot 3 McConaty Subdivision, 764 County Road 2407. Owned By Stephen J. and Letitia A. Yanoviak

Tract 6-78 Sec 05 Qtr 3 Mining Claim(s) cont 266 acres Silver Falls Placer LS Acres 160.000 Uneva Placer LS Acres 96.000 Spring Placer LS Acres 10,000, 0805 County Road 1221. Owned by UNEVA Lake Inc.

Chief Berino has done site visits of the properties and recommends that the Inclusion be approved. It was also discussed that the District give an address placard with 5 inch letters to each new Inclusion.

M/S/P Gilliland and Sollenberger to approve the Inclusions as presented.

Vote: All in favor, none opposed.

**Consent Agenda:**

Approval of Minutes – July 16, 2013 Regular Meeting Minutes.

M/S/P Gilliland and St. John to approve the minutes as presented.

Vote: All in favor, none opposed.

Approval of Warrants – July 2013/August 2013. After responding to some questions on specific vendors:

M/S/P Gilliland and Sollenberger to approve the Warrants as presented.

Vote: All in favor, none opposed.

Financial Report for All Funds – July 2013.

Chief Parmley reviewed the financials.

M/S/P Cox and Sollenberger to approve the Financial Reports as presented.

Vote: All in favor, none opposed.

**Unfinished Business:**

Deed Transfer: Nothing new to report.

Strategic Plan: Chief Parmley reviewed the goals established by the External Stakeholders Group. Chief Berino reported on the status of the overall plan and that he hopes to have a draft to the Board a week prior to the September meeting. After comments and review he hopes to have the plan before the Board for approval in November.

**Staff Reports:**

Summit Fire Authority: Chief Roberts is working on the 2014 Budget and considering some staff adjustments.

Wildfire Council: In addition to the minutes of their last meeting, Berino showed some slides of high risk areas in Summit County. Howard Hallman, of the Forest Health Task Force, addressed the Board to thank LDFPD for their efforts in doing presentations to groups and supporting wildfire mitigation.

Admin: Nothing in addition to written report.

Human Resources: Scheer reported that 140 applications were received and approximately 40 will be interviewed for the new joint LDFPD and RWBFPD hiring list.

Fire Prevention Division: Skulski reported that the Sierra Madre apartment project in Silverthorne is moving fast. Whole Foods is adding another building. Angler Mountain Ranch has almost completed the installation of a water tank. Xcel Energy is leveling the site above Silverthorne for the new power station. The county building official will present the new building codes to the Board of County Commissioners in September and upon adoption the effective date for enforcement will be January 2014.

Steve Lipsher reported that he is starting to schedule the activities for Fire Prevention Week in October.

Steve Lipsher, Jeff Berino and Dave Parmley have visited a number of HOA meetings to encourage mitigation and emergency preparedness, and to answer questions.

Support Services: Nothing in addition to the written report.

Operations: Greene reported that there is a meeting today with Rosenbauer to tie up the loose ends of the new engine order. The wildland crew has returned from Utah. A tender and one staff person were sent to Garfield County for a one day assignment. All preparations for the Pro Challenge Bike Race are in place.

Deputy Chief: Nothing in addition to the written report.

Chief: Chief Parmley reported that we are evaluating some various notebook or notepad computers for use by the Board and to deliver the Board meeting information. There is no update on the Summit County Ambulance Service report.

**New Business:**

**Station Alerting:**

Farrell presented the proposal from US Digital Designs. There will be a \$40,000 expenditure split between us and RWB for the dispatch piece. Any future users would be charged an equitable share of this to participate. It is unknown at this time what Motorola will charge for the CAD connection. Farrell proposes going ahead with the installation at Station 8 this year and asked for the release of the budgeted \$57,000.

M/S/P St. John and Sollenberger to approve the release of \$57,000 for the Station Alerting project.

Vote: All in favor, none opposed.

2014 Budget: Parmley presented the 2014 Budget schedule.

M/S/P St. John and Cox to appoint Chief Parmley as the Budget Officer.

Vote: All in favor, none opposed.

**Executive Session:**

M/S/P St. John and Gilliland to move into Executive Session at 10:35 AM for the purpose of Personnel discussion under C.R.S. Section 24-6-402(2) (f).

Vote: All in favor, none opposed.

The Executive Session ended at 11:10 AM.

M/S/P Gilliland and St. John to approve the Optional Retirement Incentive Release and Waiver Agreement as presented pending review by Mark Richmond and Mountain States Employers' Council.

Vote: Four in favor, none opposed. Director Cox had to leave the meeting due to a prior commitment.

The Agreement will be presented to Chiefs Greene and Skulski by August 30<sup>th</sup>.

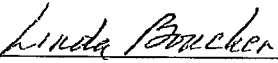
**Board Comments:**

No additional comments.

**Adjournment:**

M/S/P Gilliland and Sollenberger to adjourn the meeting at 11:15 AM.

Vote: All in favor, none opposed.

  
Linda Boucher, Secretary

Approved this \_\_\_\_ day of \_\_\_\_\_ 2013.

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Jerry Peterson, President