

Minutes
Lake Dillon Fire Protection District
Tuesday July 16, 2013 – Station 10

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM by President Jerry Peterson.

Roll Call:

Board Members present were Jerry Peterson, Linda St. John, Jim Cox, Larry Gilliland and Rob Sollenberger. Staff members in attendance were Chief Dave Parmley, Deputy Chief Jeff Berino, Assistant Chiefs Greene, Farrell and Skulski, Matt Scheer, Steve Lipsher and Linda Boucher.

Changes to Agenda:

There were no changes to the agenda.

Consent Agenda:

Approval of Minutes – June 18, 2013 Regular Meeting Minutes.

M/S/P St. John and Cox to approve the minutes as presented.

Vote: All in favor, none opposed.

Approval of Warrants – June 2013/July 2013. After responding to some questions on specific vendors:

M/S/P Gilliland and St. John to approve the Warrants as presented.

Vote: All in favor, none opposed.

Financial Report for All Funds – June 2013.

Chief Parmley reviewed the financials.

M/S/P Cox and Sollenberger to approve the Financial Reports as presented.

Vote: All in favor, none opposed.

New Business:

Review Board/Management Goals from Retreat

Chief Parmley distributed the prioritized goals as submitted by Board members and staff. The tabulation of the goals indicated the top three priorities are: Compensation and Benefits, Succession Planning, and Fire Based EMS.

Granite Mountain Fallen Firefighters Fund

Options were discussed on how to make a contribution to the Granite Mountain Survivors including a fundraiser in conjunction with Red White and Blue Fire and Copper Mountain Fire, a news article to ask for donations that would be matched up to a certain amount, or a direct contribution from the Executive Fund. The Board directed Chief Parmley to see if the other two districts are willing to cooperate on a county-wide effort.

Staff Reports:

Summit Fire Authority: Nothing in addition to the written report.

Wildfire Council: The Council will be reviewing grant requests at their meeting this week.

Admin: Boucher reported that 190 letters have been sent out to property owners in the Lower Blue area encouraging inclusion into the District. Five applications have been received and will be presented at the August meeting.

Human Resources: Scheer reported that he has received a lot of applications for the testing process he will hold in August to enhance the hiring list for LDFPD and RWBPD.

Fire Prevention Division: Skulski reported that the new fire danger sign has been installed in the median in Frisco at a cost of about \$1200. He hopes to do one in Silverthorne next summer.

Steve Lipsher has done numerous Fire Mitigation inspections for homeowners and this is being very well received. Chief Parmley accompanied him on one and encouraged others to do the same.

Steve Lipsher, Jeff Berino and Dave Parmley have visited a number of HOA meetings to encourage mitigation and emergency preparedness, and to answer questions.

Support Services: Farrell reported that there is a meeting this afternoon to review proposals received for the station alerting system. He also reported that Randy Miller and Jack Strong will be going to the Rosenbauer factory at the end of July for training.

Operations: Greene reported that the 4th of July went smoothly. He also reported that he attended the Green Mountain Dam failure meeting.

Deputy Chief: Chief Berino reported that all of the wildland deployments have been invoiced. He also reported that he attended a meeting of the Lower Blue FPD and they are happy with the service we are providing. The Pro Challenge Bike Race will come through our district on August 21.

Chief: Chief Parmley distributed a report from Zach Lynch, detailing his activities and also passed around a thank you note received from a Black Forest resident. The Citizens' Fire Academy still has openings and the staff would like to see at least 15 participants. There is a Communications Center meeting on Thursday and our 2014 contribution is holding steady.

Gail Marion will begin working full time in the Office Assistant position starting July 22.

Unfinished Business:

Deed Transfer: Nothing new to report.

Strategic Plan: Each Committee of the Strategic Planning process submitted a preliminary report with draft goals and a day-long meeting will take place on July 24th to triage the information and begin writing the plan.

EMS – We are still waiting for the written report to be released by the BOCC. They are taking a conservative approach for the time being and may consider a tax, either sales or property, to be put before the voters in 2014 as one option for providing the needed supplemental funding.

Board Comments:

Director Peterson asked that a report be compiled at the end of the wildfire season documenting total losses of acres, structures, and the cost.

Executive Session:

M/S/P St. John and Sollenberger to move to Executive Session at 10:20 AM for the discussion of two personnel matters under C.R.S. Section 24-6-402(2) (f).

Vote: All in favor, none opposed.

The Executive Session was adjourned at 10:40 AM.

The Board directed staff to design a comprehensive plan for retirement incentive and succession planning.

Adjournment:

M/S/P St. John and Cox to adjourn the meeting at 10:42 AM.

Vote: All in favor, none opposed.

Linda Boucher
Linda Boucher, Secretary

Approved this ____ day of _____ 2013.

Jerry Peterson, President

