

**Minutes**  
**Lake Dillon Fire Protection District**  
**Tuesday May 21, 2013 – Station 10**

**Call to Order:**

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:10 AM by President Jerry Peterson.

**Roll Call:**

Board Members present were Jerry Peterson, Larry Gilliland and Rob Sollenberger. Jim Cox and Linda St. John were excused. Staff members in attendance were Deputy Chief Berino, Assistant Chiefs Greene, Farrell and Skulski, Matt Scheer, Steve Lipsher and Linda Boucher.

**Changes to Agenda:**

There were no changes to the agenda.

**Consent Agenda:**

Approval of Minutes – April 16, 2013 Regular Meeting Minutes.

M/S/P Gilliland and Sollenberger to approve the minutes as presented.

Vote: All in favor, none opposed.

Approval of Warrants – April 2013/May 2013. After responding to some questions on specific vendors:

M/S/P Gilliland and Sollenberger to approve the Warrants as presented.

Vote: All in favor, none opposed.

Financial Report for All Funds – April 2013.

Chief Berino and Linda Boucher reviewed the financials.

M/S/P Gilliland and Sollenberger to approve the Financial Reports as presented.

Vote: All in favor, none opposed.

**New Business:**

Amend 2012 Budgets: The Pension Fund exceeded budgeted expenditures by \$5,227 and the Bond Fund exceeded budgeted expenditures by \$70.

M/S/P Gilliland and Sollenberger to amend the Pension Fund Budget to \$353,586 and the Bond Fund Budget to \$169,657.

Vote: All in favor, none opposed.

Presentation of the 2012 Financial Report: Debbie Crady of Crady, Puca and Associates presented the 2012 Financial Report. An error was noted in the Management Discussion and Analysis and will be corrected.

M/S/P Gilliland and Sollenberger to approve the 2012 Financial Reports with the corrected MD&A.

Vote: All in favor, none opposed.

Agenda Items for the June Board Retreat. Chief Berino asked the Board for suggestions of topics they would like to discuss at the Board Retreat scheduled for June 18<sup>th</sup>.

Suggestions included the Strategic Plan, Summit County EMS study, Succession Planning, Wildfire, Salary and Benefits and Growth Patterns in the LDFR district.

**Staff Reports:**

**Summit Fire Authority:** Nothing in addition to the written report.

**Wildfire Council:** The council met last week and there is approximately \$250,000 dollars of grant money available. Three areas in LDFPD received funding; Acorn Creek, Pebble Creek and Ptarmigan. Tier II grants will be administered in July and Acorn Creek will apply for funds to install cisterns.

**Human Resources:** Scheer reported that he has been busy with the Strategic Planning process and has attended an Employment Law seminar in the last month. He has received the new salary survey information and will be reviewing it prior to next month's Board meeting. Scheer also reported that he may have to do another hiring as the list has been depleted by recent hirings at LDFPD, RWB, and front range departments.

**Fire Prevention Division:** Skulski noted that construction has been picking up, notably the Archdiocese apartment complex and Whole Foods. The Summit County Builders Association and local architects have persuaded the BOCC to delay the adoption of the 2012 International Fire Code until after the current building season. They may adopt in July with an implementation date toward to end of the year. The towns are waiting to see what the County does before doing the adoption.

**Support Services:** Farrell reported that the Station 8 boiler replacement is complete, the Smokey signs will be up by Memorial Day and the microwave project is well under way with a possible completion by June 1. Today Farrell will attend a joint presentation with RWB of station alerting systems. Six vendors are presenting. This project may occur over the next 5 years with Station 8 budgeted for this year.

**Operations:** Greene reported that the 2004 Pierce has been sold and that the new engine is moving along as planned with a projected date of completion in October or November. All annual testing of SCBAs and tools has been completed. Greene has been busy working on the CAD system update to facilitate the dispatching of the closest, appropriate vehicle.

**PIO:** Lipsher reported that the Community Survey information gathering phase has been completed with approximately 400 responses. He reported that the interaction of the firefighters with the public was exceptional.

**Deputy Chief:** Chief Berino reported that he has had numerous phone calls regarding the substantial increases in property insurance premiums as well a non-renewals of policies based on wildfire danger. He is investigating why the insurance companies are making these decisions without actual site visits.

**Unfinished Business:**

**Deed Transfer:** Nothing to report.

**Strategic Plan:** Berino presented a chart showing the progress of the Strategic Plan. All groups are making good progress.

**Financial Policies –** A policy on insurance coverage was presented and some suggestions received.

**2012 International Fire Code:** See Chief Skulski's earlier report.

**Board Comments:**

There were no additional comments.

**Adjournment:**

M/S/P Gilliland and Sollenberger to adjourn the meeting at 10:20 AM

Linda V. Boucher Approved this \_\_\_\_ day of \_\_\_\_\_ 2013.  
Linda Boucher, Secretary

\_\_\_\_\_  
Jerry Peterson, President

