

Minutes
Lake Dillon Fire Protection District
Tuesday January 22, 2013 – Station 10

Call to Order:

The Regular meeting of the Lake Dillon Fire Protection District Board of Directors was called to order at 8:00 AM by President Jerry Peterson.

Roll Call:

Board Members present were Jerry Peterson, Linda St. John, Jim Cox, Larry Gilliland and Rob Sollenberger. Staff members in attendance were Chief Parmley, Deputy Chief Berino, Assistant Chiefs Greene, Farrell and Skulski, BC Travis Davis, Steve Lipsher, Matt Scheer and Linda Boucher. Others present were Sheriff John Minor and a property owner/resident of the District, Ward Jackson.

Changes to Agenda:

Director Peterson requested the addition of an Executive Session as item 8.1 and to move 7c to after the Staff Reports.

M/S/P St. John and Sollenberger to approve the changes to the agenda.

Vote: All in favor, none opposed.

Consent Agenda:

A. Approval of Minutes – December 4, 2012 Regular Meeting Minutes.

M/S/P Sollenberger and Cox to approve the minutes as presented.

Vote: All in favor, none opposed.

Approval of Minutes – January 13, 2013 Special Meeting Minutes.

M/S/P St. John and Sollenberger to approve the minutes as presented.

Vote: All in favor, none opposed.

B. Approval of Warrants – December 2012/January 2013. After responding to some questions on specific vendors:

M/S/P Cox and Sollenberger to approve the Warrants as presented.

Vote: All in favor, none opposed.

C. Financial Report for All Funds – December 2012.

Chief Parmley and Linda Boucher will work on a financial policy to be presented as a draft at the February meeting.

M/S/P Cox and Sollenberger to approve the Financial Reports as presented.

Vote: All in favor, none opposed.

Designation of Matt Scheer as Representative to the County Health Pool.

M/S/P Sollenberger and St. John to approve the designation as presented.

Vote: All in favor, none opposed.

Non-Corporate Resolution on Bonds and Other Securities.

M/S/P St. John and Sollenberger to approve Dave Parmley and Linda Boucher as authorized to invest the District funds.

Vote: All in favor, none opposed.

Public Hearing:

A Public Hearing was opened at 8:20 AM to consider placing a tax lien on the property of Dale Montagne for costs incurred to extinguish an unauthorized burn on his property on April 12, 2012 in the amount of \$1147.50 plus Treasurer's fees of \$60.39. Mr. Montagne did not attend to present opposition to the charges. After Chiefs Parmley and Berino presented the background on the incident and prior attempts to effect payment, the Public Hearing was closed at 8:34 AM.

M/S/P Sollenberger and Cox to proceed with the tax lien.

Vote: All in favor, none opposed.

New Business:

Review and Adoption of 2013 Fee Schedule: The 2013 Fee Schedules were presented with no increases in fees. Two new fees were added; one for Emergency Responder Radio Systems and one for Variance Requests.

M/S/P Sollenberger and Cox to approve the 2013 Fee Schedule as presented.

Vote: All in favor, none opposed.

Filing of Board Disclosure Reports: All Board Members completed and turned in the Disclosure Statements.

Performance Review of Chief: Directors were given sample formats for the evaluation and will discuss again at the February meeting.

Unfinished Business:

Engine Purchase: Chief Greene reported that as of 1/17/13 we are in the factory queue and the engine should be completed about November 13th. The first payment is not due until completion of the chassis.

Deed Transfer: Mark Richmond is seeking the opinion of specialized counsel, Fred Shillern, in an effort to determine the enforceability of the reverter by the Blue River Land Company and if the deed restriction prohibits a transfer of a part of the property to the LDFPD compatible with the shared uses with the Town Public Works building and storage.

Staff Reports:

Summit Fire Authority: Chief Roberts is working on an Annual Report that should be out next month.

Wildfire Council: The council met on January 17th. The new grant cycle is ramping up. The USFS has over 1000 piles of slash to burn in Summit County this winter.

Administration: Boucher reported that the launch of the new payroll service through Amcheck has gone smoothly.

Human Resources: Scheer reported that 2012 was a record year for the fewest Workers' Compensation claims.

Community Services Bureau: Chief Skulski reported that he is working on the 2012 International Fire Code updates in cooperation with Red White and Blue Fire and Summit County.

Support Services: Chief Farrell reviewed the communications and cell phone issues that were a problem during the holidays. Summit County Communications is working to remedy the situation. Fire Corps responded to the fire at Farmers Corner on January 15th. Red White and Blue Fire was impressed with their service and has indicated that they will be making a donation. Chief Farrell also addressed an anonymous letter that was received by Director Cox regarding the IT upgrades. A copy of Chief Farrell's response is attached as a part of the permanent record.

Operations: Nothing in addition to the written report.

Deputy Chief: Nothing in addition to the written report.

Chief: Chief Parmley reported that we are still working on the Employee Housing deed restriction with Summit County. An agreement has been signed with Charles "Chic" Koran to manage the Employee Housing effective 2/1/13. The District will again host the "Wounded Warriors" for dinner at Station 11 on Wednesday January 23rd. Bill Gilchrist is donating the food.

Consolidation Update:

The Board Consolidation Committee met on January 21st and some major issues were identified. They are: 1. Accreditation status, 2. Salary and benefits inequities, 3. Capital and operational expenditures related to the

Peak 7 and Silverthorne Fire Stations, 4. IT issues, 5. Outstanding debt service, and 6. Organization structure and the impact to sustaining funding long term. Further discussion will take place in Executive Session.

Executive Session:

M/S/P St. John and Cox to convene an Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S Section 26-6-402(4)(e) at 11:05 AM.

Vote: All in favor, none opposed.

The Executive Session was adjourned at 11:46 AM.

After a brief discussion to formulate a motion,

M/S/P St. John and Sollenberger to discontinue consolidation efforts with Red White and Blue Fire.

Vote: All in favor, none opposed.


Board Comments:

There were no additional comments.

Adjournment:

M/S/P Sollenberger and St. John to adjourn the meeting at 11:53 AM.

Vote: All in favor, none opposed.



Linda Boucher, Secretary

Approved this ____ day of _____ 2013.

Jerry Peterson, President